

# CLEVELAND COUNTY BUDGET BOARD

## MINUTES

APRIL 13, 2015

As the room at 122 E. Eufaula Street was unable to accommodate presentations of Fiscal Year 2015-2016 Budgets, the regularly scheduled meeting of the Cleveland County Budget Board was relocated to Room 200 of the Cleveland County Office Building. The meeting was called to order at 10:30 am this 13<sup>th</sup> day of April 2015 by Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called rolled and those present were:

Darry Stacy, Chairman  
Jim Reynolds, Vice-Chairman  
Tammy Belinson, Secretary  
Rhett Burnett, representing Sheriff Joseph Lester, Member  
Rod Cleveland, Member  
Rhonda Hall, Member  
Harold Haralson, Member  
David Tinsley, Member

Sheriff Joseph Lester, Member, was absent.

Others present were: Assistant District Attorney Heather Darby, Linda Atkins, Judge Stephen Bonner, Susan Moffat, Shelley Taylor, Melinda Duke, Christi Morren, Paul Moses and Bryan Jenkins.

After the reading of the minutes of the regular meeting of March 9, 2015 and there being no additions or corrections, Harold Haralson moved that the minutes be approved. Rhonda Hall seconded the motion.

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rod Cleveland, yes; Rhonda Hall, yes; Harold Haralson, yes; David Tinsley, yes. Motion carried.

### A. Items of Business:

#### 1. Presentations of Fiscal Year 2015-2016 Budgets by Each Department as follows:

- a. Judge Stephen Bonner presented the budget for **District Court**. He expressed his appreciation for the funding last year for the Family Court and the drug testing program. On the average they are having positive results. He is asking for an increase to cover the drug testing. The program is on its sixth year.
- b. **Purchasing Department's** budget was presented by Melinda Duke. She said the budget is much the same as last year with pay raises and two new computers. A time stamper is budgeted for in the amount of \$500.00.
- c. **IT Department's** budget was presented by Paul Moses. He thanked the following offices: the commissioner's office, treasurer's office, clerk's office, election board for donations of furniture and equipment to furnish the new office space they moved into. He could not have done it without help in that area. For salaries, he increased \$100 a month, (\$1200 per year) for Paul, Bryan and Jerry. For M&O,

there has been a change on the contract for Clear and it has gone up roughly \$2,000 more than last year and that covers the Court Clerk, DA, Sheriff, Treasurer, everything else pretty much stayed the same and in capital outlay, however both of those accounts were reduced from last year based on projections.

- d. **Human Resources**, presented by Shelley Taylor, stated that the HR has actually seen a decrease due to lowering their travel amount since training is done by the Webinar. They were able to save money on posting jobs by listing on some free websites. An increase in salaries is budgeted for and the printing cost is lower than expected. Amounts are budgeted for Computer upgrades if needed and a little for office furniture.
- e. Tammy Belinson, **County Clerk**, explained the Cash Funds and the Preservation Fund and the back up costs with Dimensional Concepts.
- f. **Treasurer** Jim Reynolds, reported that they are at a standstill **budget** and are paying for the same things. A couple of employees are added this year and there are some raises. Overall, they are requesting less than last year.

At this point, **Chairman Stacy** said that the Budget Board will call a special meeting to hear the rest of the presentations in order to stay on schedule.

2. Presentation was made by Susan Moffat on Planning and setting a date for the **4-H Day** at the **County**. After a brief discussion, **July 27<sup>th</sup>, 2015** was set as a date for the 4-H Day at the County.
3. Tammy Belinson said that the **Public Service Recognition Week** is scheduled for **May 3<sup>rd</sup> through May 9<sup>th</sup>, 2015**. It is for people that work in the public sector. Darry Stacy asked that Tammy Belinson continue with her plans and moved, seconded by Rod Cleveland, to approve having the Public Service Recognition Week, May 3-9, 2015.  
The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rod Cleveland, yes; Rhonda Hall, yes; Harold Haralson, yes; David Tinsley, yes.  
Motion carried.
4. Shelley Taylor updated the Budget Board Members on **HR Department**. She said that the position for District #3 is closed. A smoking policy to include Vapors and E Cigarettes is being drafted. A copy of the policy will be sent to each Board member for suggestions and editing. HR is working on a part-time employment policy with the help of Counselors Jim Robertson and Heather Darby.
5. Melinda Duke presented an update on the **Purchasing Department**. She said that the county auction is scheduled for May 15, 2015. Discussion was had about the demolition of the old jail.

Chairman Stacy said that a portion of the work will be done by hand in order to avoid damage to the County Office Building.

**6. Rhonda Hall moved, seconded by Harold Haralson, to approve the following Transfer of Appropriations:**

- a.** From **OSU**, Personal Service, EIA, \$15,000.00 to OSU, Capital, E3, \$15,000.00;
- b.** From **Sheriff**, Building Security Travel, R3BS1C, \$1,000.00 and Building Security Materials & Operations, R3BS2A, \$14,000.00 to **Sheriff**, Building Security Personal Services, R3BS1A, \$15,000.00;
- c.** From **Sheriff**, Materials & Operations, B2A, \$100,000.00 to **Sheriff**, Personal Services, B1A, \$100,000.00;
- d.** From **Fair Board**, Free Fair Personal Services, SF1A, \$74,000.00, Free Fair Part Time Help, SF1B, \$60.04, Free Fair Travel, SF1C, \$6,421.32 to **Fair Board**, Free Fair Capital Outlay, SF3, \$80,481.36;
- e.** From **General**, Building Maintenance Personal Services, \*SM1A, \$25,000.00 to **General**, Building Maintenance Capital Outlay, SM3, \$25,000.00; and  
(Clerk's Note: \*SA1A was corrected to SM1A due to clerical error.)
- f.** From **General**, General Government Travel, R1C, \$8,000.00 to **General**, General Government Capital Outlay, R3, \$8,000.00.

The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rod Cleveland, yes; Rhonda Hall, yes; Harold Haralson, yes; David Tinsley, yes.

Motion carried.

**B.** Discussion was had under **new business** about County Day at the Capitol on Wednesday, April 15, 2015 and some new legislation.

**C. Budget Board Members** had no discussion about **County Business**.

**D.** No **comments** from the **public** were made.

- E.** There being no further business to come before the Board, Rhonda Hall moved that the meeting be **adjourned** at 11: 07 am. Rhett Burnett seconded the motion.  
The vote was: Darry Stacy, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rod Cleveland, yes; Rhonda Hall, yes; Harold Haralson, yes; David Tinsley, yes.  
Motion carried.

(Clerk's Note: Agenda was posted on April 10, 2015 at 7:50 am.)